

REALBOOK SOFTWARE

VERSION 4.01 - MAC

Operation Guide For RealBook Volume 1, RealBook Volume 2, Great Jazz Solos, and Charlie Parker Fakebook



Table Of Contents

- 01. Launch the Program
- 02. Menus, Shortcuts, Buttons,
- 03. Plugins/Stand Alones
- 04. Printing
- 05. Zoom
- 06. "Go To" Menu, Songlist View
- 07. Column Sort, Mark Songs, Chart View, User Links
- 08. Chart View
- 09. Chart View (cont.) / LaptopView
- 10. LaptopView
- 11. Audio Menu
- 12. Audio Menu (cont.)
- 13. Audio Setup
- 14. Find Menu
- 15. Find Markers
- 16. The Randomizer
- 17. Sort Menu
- 18. Setup Menu
- 19. Setup Menu (cont.) / Erase Buttons
- 20. Other Software, Help Menu, Support
- 21. Help Menu (cont.) Activate, Quit, Subscribe, Visit Website, About
- 22. Data Entry and Editing
- 23. Tooltips
- 24. Tooltips (cont.)
- 25. Also...

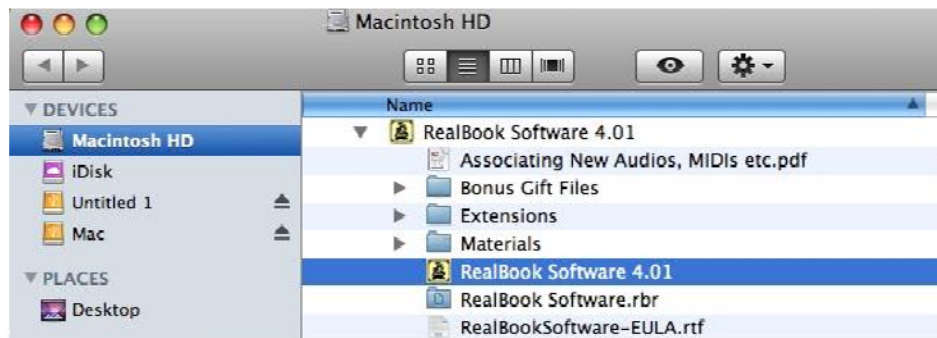
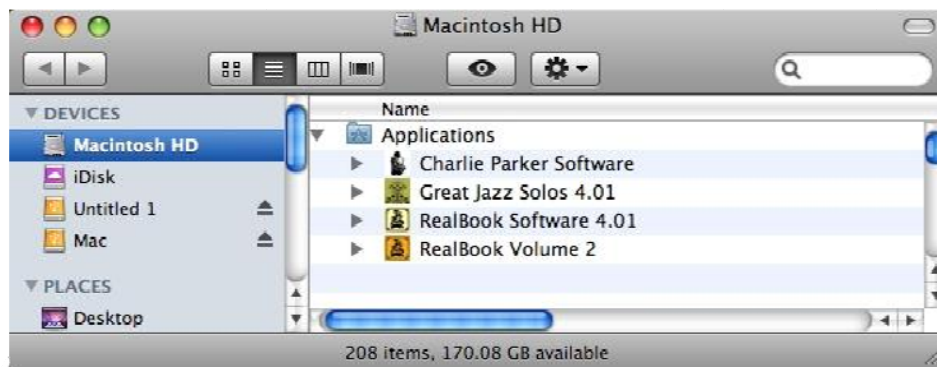
See the Installation and Activation Guide for instructions on installing and activating the software.

If you are experiencing difficulties refer to the Troubleshooting section of that Guide.

Launch the program

Go to the Applications folder.

Locate and open the program's folder.



Double click the program's app file to launch.

To save time in the future, you may want to create an alias on the desktop.

To do this, select the program's app and use the Command+L key

You can also go to the Finder menu and select "Make Alias" once the program's app is selected.

An alias will be created in the program's folder.

You can then drag the alias to the desktop for quicker launching in the future.

Menus, Key shortcuts, and Buttons

You can do things in the program by using drop down menus, key shortcuts and buttons.

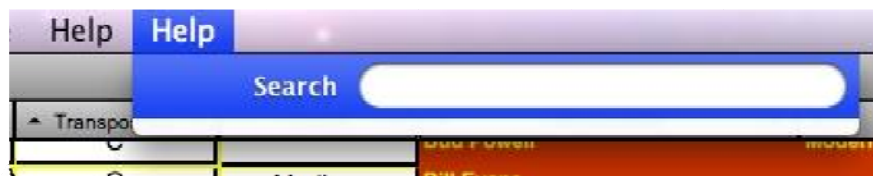
A word about the Menus.

Most of the menu options belong to the program.

There are however a couple of Mac menus here also.

That is why there are two help menu options.

The first one is for the program.



The second one (at far right) is the native Mac help menu.



You also have the native Program/Finder menu at far left.

The first dedicated 'Program' menu is the File Menu.



Stand Alone or Plugin Modules

Our software is released in two formats.

Stand Alone and plugins.

The Stand Alone versions operate independently of one another.

That means that you'll actually have several distinct programs installed.

This is for people who want to keep their materials in separate collections.

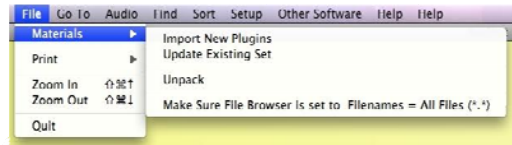
This is also good for managing the 'footprint' size of the installation since each plugin will expand the size of the original installation.



The first command, "Materials" is primarily used to import plugin modules that you have purchased from us.

The basic requirement is that you are installing plugins into the RealBook Volume 1 software.

None of the other programs allow for plugins.

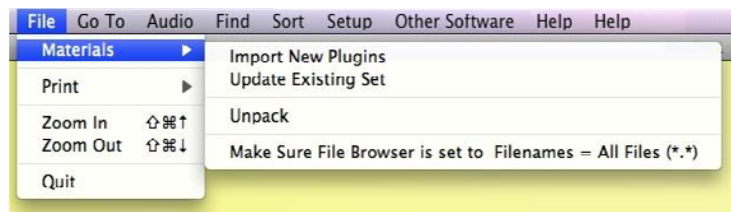


Regardless of which plugin you purchase, you will start with the "Import New Plugins" command.

Each plugin has a second step for importing the media files.

For the smaller plugins, you'll use the Unpack command to install the media files.

The plugins come with their own guide for Installation, so refer to those for specific instructions for the particular plugin you purchased.



The remaining command "Update Existing Set" is used for audio updates that we occasionally provide.

These updates are potentially used to provide alternate audio examples, replace existing audios, or import entire sets of fresh audios.

The line at bottom is a text reminder to set your "browser" window setting to display all files types when locating the plugins on your system. This is not actually a menu command.

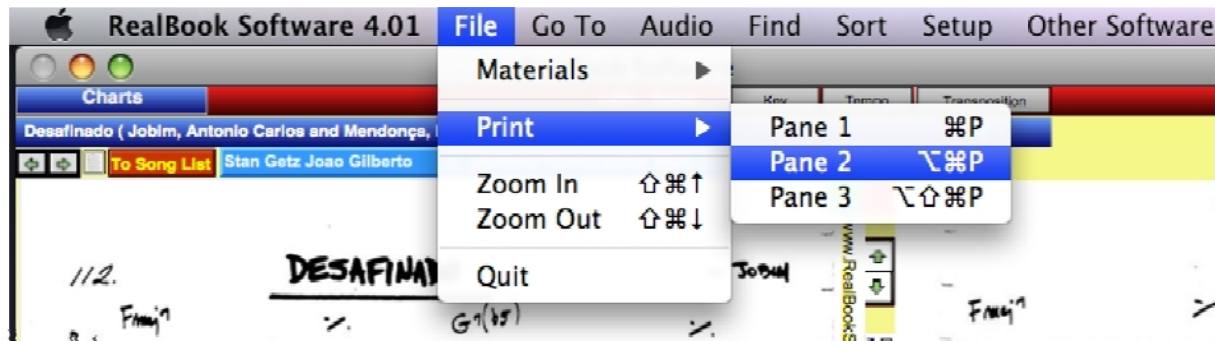
Printing

There are three “panes” allotted for each chart.

This means that three pages can be displayed per “song.”

Most songs are just one page. (See Chart view)

Use the appropriate “Pane” selection to print the actual page(s) you are wanting.



Sometimes there are more than 3 pages for a particular song

These are indicated on the songlist with “(continued)” in the song title.

There is no “batch print” function in the program.

Each page of each chart must be selected separately for printing.

Printout size is a function of your printer settings / driver, not the RealBook Software.

You may need to shrink the size of the printed page in order to have everything make it onto the page.

You'll need to make this adjustment in the print settings / page setup window for your specific printer.

Zoom

You can enlarge and reduce the size of the display on the screen.



The key shortcuts are especially suited for this.



You can also change the display by clicking the zoom buttons in the lower left hand corner of the screen.

Clicking on the Size indicator at far left will toggle between two zoom levels.

You can also type in the zoom level.

Zoom % options - 25, 50, 75, 100, 150, 200, 300, 400.



Next to the Zoom controls are indicators telling you if you are in Browse or Find Mode.

Browse mode is where you will be 99.9% of the time.

The "Find" mode appears when you are doing a search using the commands available from the Find Menu.

The Laptop view screen is automatically enlarged to 150% in order to fill and center the screen for the best viewing. *See also "Laptop View".*

150% may be too large for your screen.

You can change the Default zoom level for the **Laptop View** on the **Setup** page.

Scroll down to the bottom half of the page and you'll see this.

Default Laptop Zoom:
150

Click on the number displayed and you'll have three zoom levels available in a drop down menu.
75%, 100%, 150%

Choose the zoom level that best suits your screen size.

Test this by using the **Laptop View** menu command in the **Go To** Menu.

The Go To Menu

This menu command allows you to navigate through the main pages of the program.



1.The “Songlist” command

This allows you to view and scroll through a list of all the songs contained in the collection.



This will be your main “control panel.”

It contains specific song information that you can use to sort and find by a variety of criteria.

- Song Title,
- Composer,
- Musical Style,
- Key Signature,
- Transposition (C, Bb, Eb, Bass Clef)
- Tempo,
- Recording Artist (Primary and Alternate)

There are also numerous buttons located on the page that will help you to operate the program without having to use the Drop Down menus at the top of the screen.

- Sort (up or down),
- Mark Song,
- Chart View,
- Create Links for User Audio,
- Play Audio examples,
- Show All Songs,
- Zoom (enlarge or reduce)

Here are the features you can activate from this **Songlist View** using buttons.

a. Sort the list by any of the column categories



Sort up or down alphabetically (or numbers for Tempo) by clicking on the sort arrows.



Each column header contains up and down buttons to use for sorting.

Mark, (none/marked)

Title

Composer

Style

Key

Transposition (C, Bb, Eb, Bass Clef)

Tempo

Primary Recording Audio Artist

Alternate Recording Audio Artist

b. Tag (mark) specific songs

To mark a song or multiple songs, simply click the box located at the far left of the screen next to the selected song. This will place a black circle into the box.



This is useful for creating a list of “favorites.”

Use this to reduce the number of songs that are displayed. *(See Find Markers Menu)*

Use Sort Button to sort marked songs. *(See also- Find Markers Menu)*

c. Chart View Button



Clicking this button will take you to the page containing the chart(s).

d. User Audio Linking Buttons



These buttons, located just to the left of the Chart button, will allow you to link to other files on your system. Even though the feature indicates linking to audio, you can use this to link to any file type. You might use this to link to MIDI files, Band In A Box Files, Text files (maybe your analysis notes), Spread sheets, anything you think is important.

Clicking on the button will open up a browser. Use this to navigate to whatever file you are wanting to link to.

To play or launch the linked file, you'll have to use the Audio menu commands.

If the linked file is moved or deleted, then the link is no longer active and would have to be re-linked.

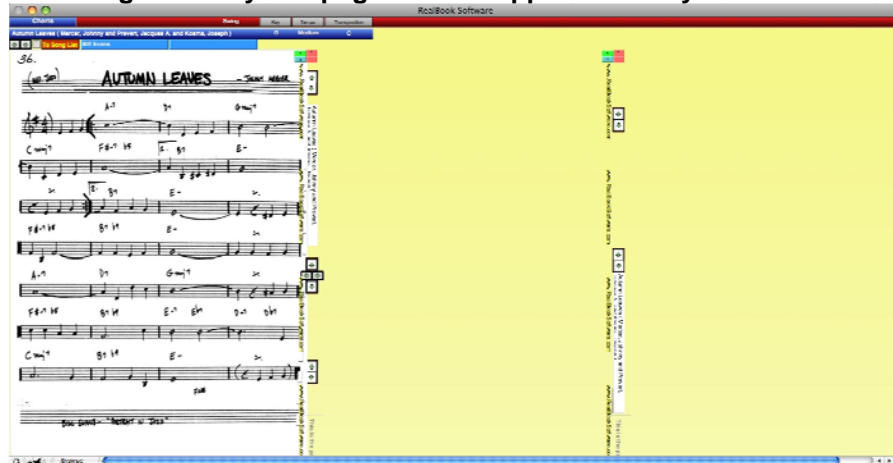
(Also See the Audio Menu section as well as the Setup Page section)

2. Chart View

The next item on the **Go To** menu is the **Chart** command. This takes you to the **Chart view**.

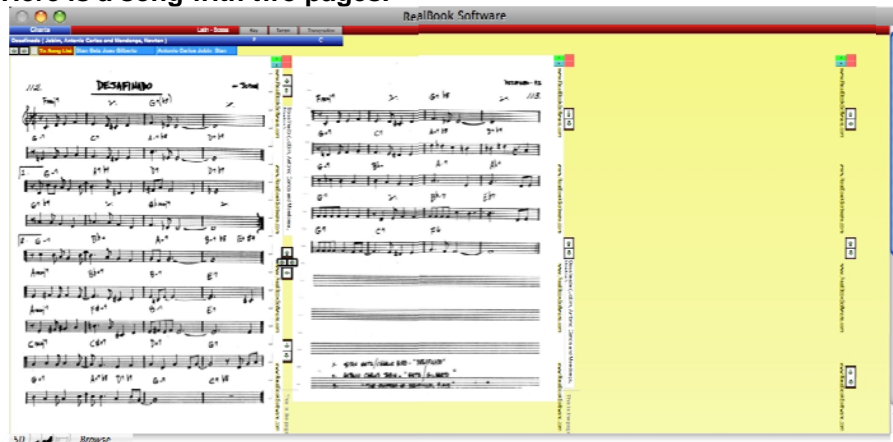
There are 3 “panes” for each page in the chart view. This will allow you to display up to 3 pages per song.

Most songs are only one page and will appear this way.



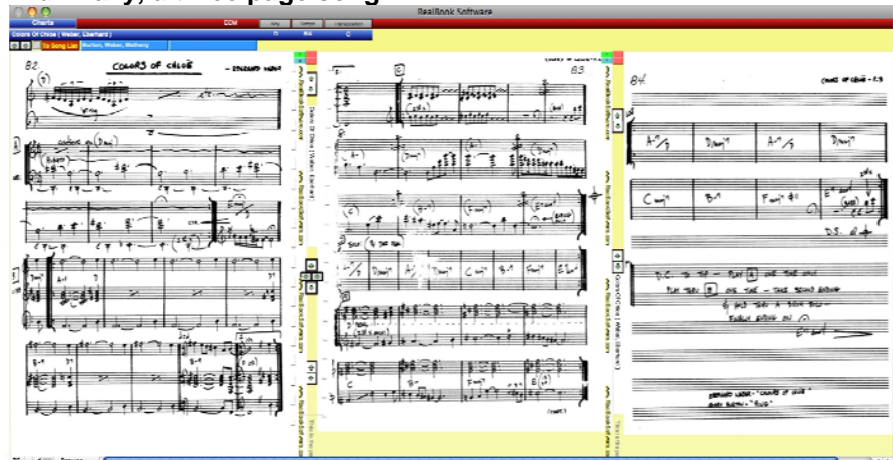
The screenshot shows the RealBook Software interface with the song "Autumn Leaves" by Jerome Kern. The chart view displays a single page of music. The left pane shows the musical notation with a treble clef and a key signature of one flat. The middle pane shows the lyrics, and the right pane shows the chord symbols. The software interface includes a menu bar at the top and a status bar at the bottom.

Here is a song with two pages.



The screenshot shows the RealBook Software interface with the song "Desafinado" by Antonio Carlos Jobim. The chart view displays two pages of music. The left pane shows the musical notation, the middle pane shows the lyrics, and the right pane shows the chord symbols. The software interface includes a menu bar at the top and a status bar at the bottom.

And finally, a three page song.



The screenshot shows the RealBook Software interface with the song "Count of Monte Cristo" by Elton John. The chart view displays three pages of music. The left pane shows the musical notation, the middle pane shows the lyrics, and the right pane shows the chord symbols. The software interface includes a menu bar at the top and a status bar at the bottom.

The **Chart View** also has buttons that duplicate the functions found on the songlist page.

You can use your computer's scroll bar to move up or down on the page, but there are also up and down arrows that do the same thing. (Usually the cursor is closer to the buttons than the edge of the screen.)



The Left Right Arrows will move you to the next or previous song.



Down the left side of each “pane” are links to the website.

Click on one of these links and a web browser opens to the site.

3. Laptop View Menu Command

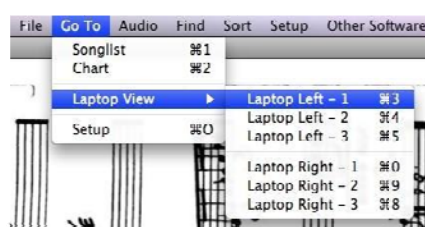
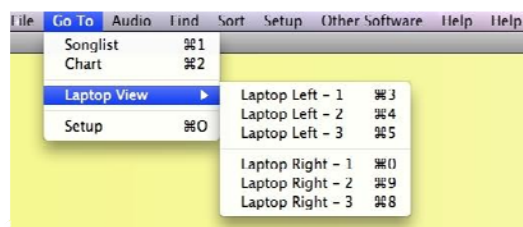
A very cool feature introduced in version 4.01.

This allows you to turn your laptop sideways to view the charts to be displayed at about the same size as an actual page (depending on your screen size of course).

This also makes it far easier to place your laptop on a music stand or on your piano.

That also means gigging with the RealBook Software programs just got easier.

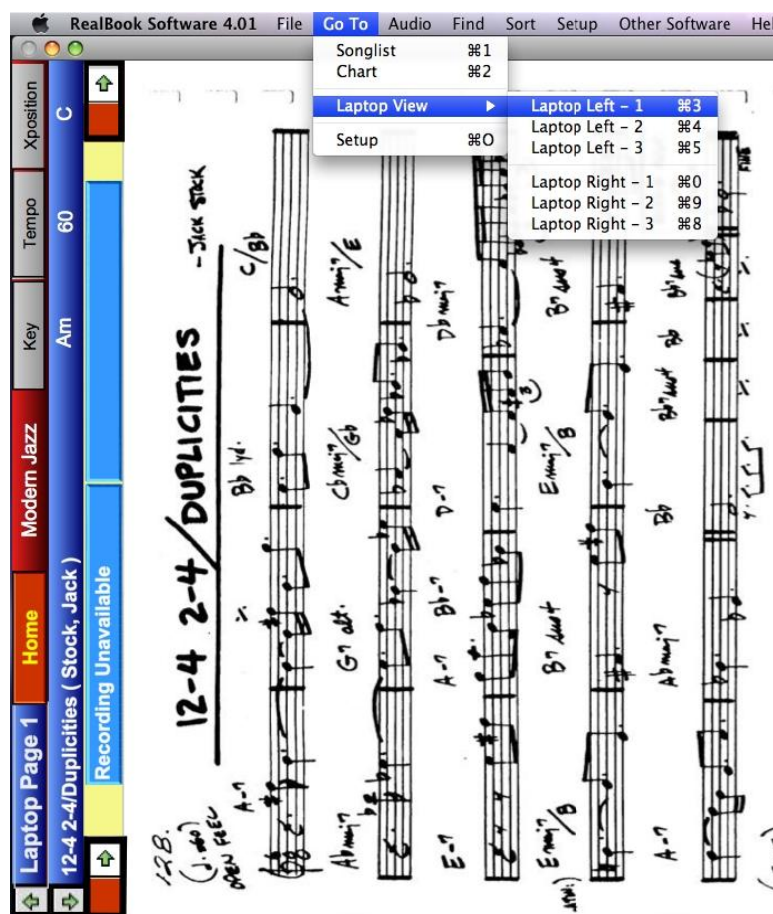
You aren't limited to using this on a laptop. You can also do this with your desktop monitor as well if you care to a monitor on its side or even using a dual monitor setup.



There are two viewing options for using your laptop. You can choose either Left or Right depending on where the various connections are for your particular model.

To use the buttons on the page you'll need to turn your mouse or trackball 90° (clockwise or counter clockwise, depending on your left or right Laptop View choice), however the indicated keystroke shortcuts are recommended for moving between pages and/or songs.

Laptop View



Song related information is still displayed.

Title, Composer, Style, Key, Transposition, Tempo, Primary and Alternate Recording Artist.

Navigation

The green arrow keys at the top Left hand corner (with laptop on its side) will move to the next or previous songs.

The Left and Right arrows (with laptop on its side) will move you between the 3 panes for songs spanning multiple pages.



There is a "next page" thumbnail so that you can tell at a glance if there is another page.
A small image of a chart appears if there is a next page.
Otherwise the yellow background will show through.

Default Laptop Zoom:
150

You can set the default Laptop View Zoom Level on the **Setup Page** to obtain the best viewing size for your laptop. (see *Setup Page*).

Audio

The Light Blue Buttons with the audio artist name will launch the audio.

There is another option that is available from the **"Go To"** menu.
The **Setup** command will take you to the **"Setup Page"**.

There is also a dedicated **Setup Menu** command.
More on this in up ahead since this is a duplicate menu command.

The Audio Menu

There are two types of media files associated with the program.

"Factory" - We have provided the main media files and linked them for you.

"User" - You can also choose other files to link that can be launched from within the program.



Factory Audios can be launched using **buttons** on the Songlist page, Chart View, and Laptop View (There are indicators on the buttons to show when an audio file is present).

You can also play audios by using the **drop down menus** or the indicated **Keystroke shortcuts**.



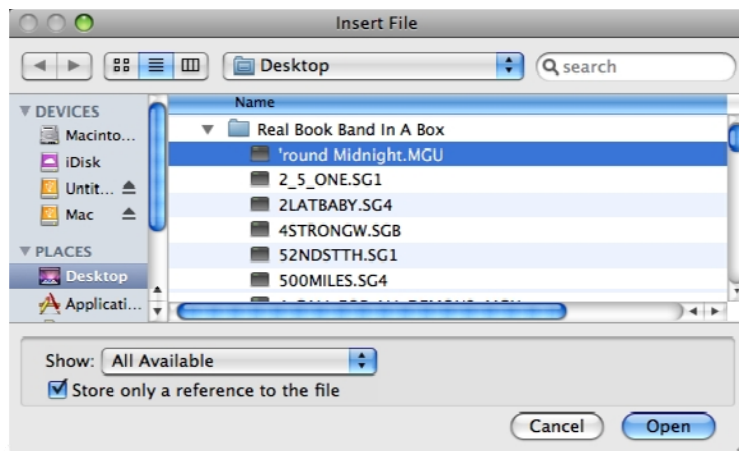
If you would like to link additional files you can use the User menu commands.

There are also buttons for doing this on the **Setup Page**. (see *Setup Menu*).

Select the **Audio 3** (or 4) User Command. Now select the option to **Link To A File**.



Browse to the file you wish to link to, select it and click the "open" button or double click the desired file.



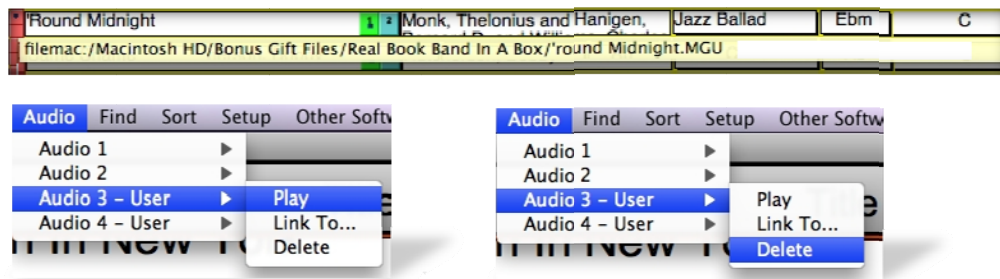
Be sure the "Store Only A Reference to the file" box is checked



Once you have linked a User File, a "link Present" indicator appears.

The **Setup page** also displays the file name as well as the indicator.

Hover the cursor over the “indicator” and “Tooltips” will tell you the file name.



Use the **Audio 3 (or 4)-User>Play** command to launch the linked file.
Use the **Delete** command to remove the link to the file. (see also *Setup Page Menu*).

A new feature introduced in the 4.01 version is the **Audio Randomizer** command.



This will randomly select songs from the “found set” of songs in the collection and play the corresponding recording.

There are a couple of ways you might benefit from this.

You can use it as a kind of “pop quiz” to test your recognition and familiarity with jazz repertoire and artists.

You can also use this feature to introduce you to new songs that you might not have selected on your own.

When you execute this command it will open your default Media player and play the recording.

The corresponding chart is displayed in the program.

To use the feature as a pop quiz, then you might want to set your Media Player to full screen mode so that the RealBook Software is hidden behind the Media Player so the answer isn’t immediately shown to you.

There is another “randomize” command available from the find menu.

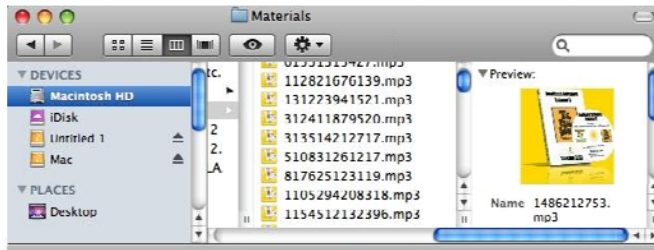
This will display the chart, but it won’t activate the audio.

(also see the *Find menu section*)

Audio Setup

Many Mac users prefer using QuickTime for playing the Audio files instead of iTunes. You may want to set your preferences up this way also. If not then you may want to set your iTunes up so that it won't automatically copy the RealBook Tunes to your library, causing you to have two of each file.

All media files are proprietary, specifically named, and intended for use within the program only.



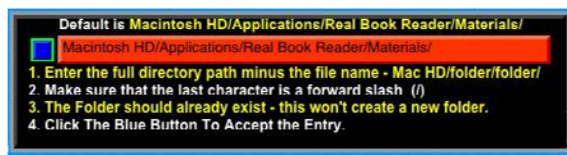
Do not edit, alter, rename, or otherwise change any aspect of these files.

Any attempt to do so will not only cause the program to not function properly but also constitutes a breach of the license agreement. You don't want to do that. Bad things happen then.

There are instances where no recording is available for a particular song, in which case you'll see a data entry stating "**Recording Unavailable**" in the Audio Artist column.

The program automatically determines the locations of the audio files; however, if you changed the location of the "Materials" folder then you'll need to change the path to the audio files.

1. Make sure that your Default file path is correct
 - a. Go to the **Setup Menu>Setup Command>**
The default path is indicated there.



- b. If the indicated location doesn't match the actual location where your materials file is located, then you'll need to enter the correct file path to the "Materials" folder. Follow the instructions just underneath the default folder field.

Hitting the reset button will restore the filepath setting to the original installation default location in the Hard Drive/Application/Program folder.

The default installation folder, where everything has been placed is indicated in the Installation and Activation Guide for the product you are installing.

You may need to modify this if your Install Location does not exactly match.

Hitting the Blue Button will open the Materials Folder if everything has been entered correctly.

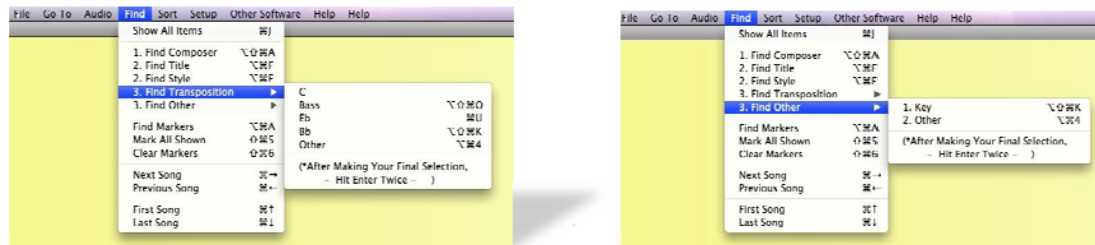
If Bonus files were included with the product, they will be located inside the Materials folder in a folder named Bonus Files.

No support is offered for files requiring 3rd party software (Band In A Box, MIDI files, Videos etc.).

The Find Menu

One of the cool features of the program is the ability to search and find by various criteria. You sure can't do that with a paper book.

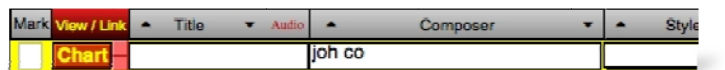
You can search by Song Title, Composer, Style, Transposition, Key, and "Other" to initiate a search for miscellaneous items not otherwise covered such as Audio Artist or tempo.



This will allow you to zero in on specific items such as a song title, or groups of items like song styles. You could then find every song that was a blues. Or maybe every Miles Davis composition, etc.

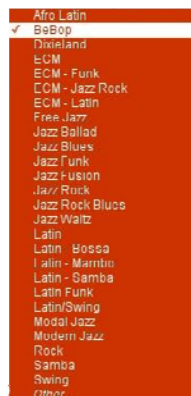
To make matters even easier still, you can type in a portion of your search criteria. For instance, if you were looking for John Coltrane songs, you could Use the **"Find Composer"** command then type in "Joh Co".

After typing in your search criteria hit the enter key (some search types require you to hit it twice).

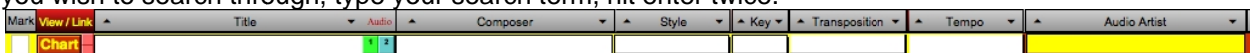


The program will display every song where John Coltrane was listed as a composer.

The **"Find Style"** Menu utilizes a drop down menu so you don't even need to type at all. Simply scroll down to your selection. Hit the enter key twice.



You can use the **"Find Other"** command to find items such as Audio Artists. Click your cursor in the field you wish to search through, type your search term, hit enter twice.



Use the **"Show All Items"** command to return to the original listing of songs. (If the command is Grayed Out then every song is already shown).

Find Markers Command

Using the Mark feature to tag certain songs, you can do a search for only the songs you have tagged (and exclude all others from being displayed). (See page 11 also for more on marking)



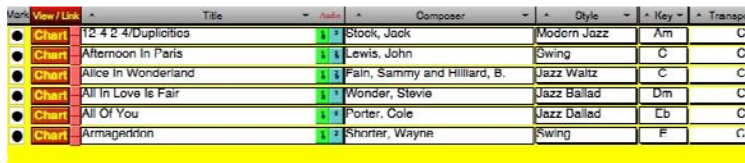
Mark	View/Link	Title	Audio	Composer	Style	Key
Chart	12-4 2-4/Duplomatica	Stock, Jack		Modern Jazz	Am	C
Chart	202 Blues	Shorter, Wayne		Modern Jazz	Mult	
Chart	African Flower	Ellington, Duke		Latin	EBm	
Chart	Afternoon in Paris	Nardone, Mongo		Jazz Waltz	Fm	
Chart	Afternoon in Paris	Lewis, John		Swing	C	
Chart	Allegro	Hollins, Sonny		Swing	Fm	
Chart	Alto	Decherach, Durt and David, Hal		Jazz Ballad	C	
Chart	Alice in Wonderland	Pain, Sammy and Hillard, B.		Jazz Waltz	C	
Chart	All Blues	Davis, Miles		Jazz Blues	D	
Chart	All In Love Is Fair	Wonder, Stevie		Jazz Ballad	Dm	
Chart	All My Tomorrows	Cahn, Sammy and Van Heusen		Jazz Ballad	G	
Chart	All Of You	Porter, Cole		Jazz Ballad	F#	
Chart	All The Things You Are	Lammarstein, Oscar II and Kern		Swing	Ab	
Chart	Alone Together	Harley and Schwartz		Jazz Ballad	Dm	
Chart	And Now The Queen	Day, Carla		Jazz Ballad	G#	
Chart	And On The Third Day	Clibbs, Michael		Modern Jazz	D	
Chart	Angry Eyes	Barrows, Matt and Reed, Paul		Jazz Ballad	Dm	
Chart	Antropology	Parker, Charlie and Gillespie		Swing	G#	
Chart	April In Paris	Cole, Vernon and Harburg, L.V.		Swing	C	
Chart	April Day	McHenry, Bill		ETM	Bb	
Chart	Armageddon	Shorter, Wayne		Swing	F	
Chart	Attract Neon	Ellis, Eddie		Modern Jazz	C	



Find	Sort	Setup	Other Software
Show All Items			
1. Find Composer			
2. Find Title			
3. Find Style			
3. Find Transposition			
3. Find Other			
Find Markers			
Mark All Shown			
Clear Markers			
Next Song			
Previous Song			
First Song			
Last Song			

Here we've tagged a few songs.

Now select the Find Markers Command.



Mark	View/Link	Title	Audio	Composer	Style	Key	Transp
Chart	12-4 2-4/Duplomatica	Stock, Jack		Modern Jazz	Am		C
Chart	Afternoon in Paris	Lewis, John		Swing	C		C
Chart	Alice in Wonderland	Pain, Sammy and Hillard, B.		Jazz Waltz	C		C
Chart	All In Love Is Fair	Wonder, Stevie		Jazz Ballad	Dm		C
Chart	All Of You	Porter, Cole		Jazz Ballad	F#		C
Chart	Armageddon	Shorter, Wayne		Swing	F		C

Only the marked songs are shown. This is handy for making lists of songs to play in a set.



RealBook Software 4.0.1	File	Go To	Audio	Find	Sort	Setup	Other Software	Help
Show All Items								
1. Find Composer								
2. Find Title								
3. Find Style								
3. Find Transposition								
3. Find Other								
Find Markers								
Mark All Shown								
Clear Markers								
Next Song								
Previous Song								
First Song								
Last Song								



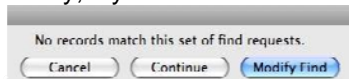
Mark	View/Link	Title	Audio	Composer	Style	Key	Transp
Chart	12-4 2-4/Duplomatica	Stock, Jack		Modern Jazz	Am		C
Chart	202 Blues	Shorter, Wayne		Modern Jazz	Mult		
Chart	African Flower	Ellington, Duke		Latin	EBm		
Chart	Afternoon in Paris	Nardone, Mongo		Jazz Waltz	Fm		
Chart	Afternoon in Paris	Lewis, John		Swing	C		
Chart	Allegro	Hollins, Sonny		Swing	Fm		
Chart	Alto	Decherach, Durt and David, Hal		Jazz Ballad	C		
Chart	Alice in Wonderland	Pain, Sammy and Hillard, B.		Jazz Waltz	C		
Chart	All Blues	Davis, Miles		Jazz Blues	D		
Chart	All In Love Is Fair	Wonder, Stevie		Jazz Ballad	Dm		
Chart	All My Tomorrows	Cahn, Sammy and Van Heusen		Jazz Ballad	G		
Chart	All Of You	Porter, Cole		Jazz Ballad	F#		
Chart	All The Things You Are	Lammarstein, Oscar II and Kern		Swing	Ab		
Chart	Alone Together	Harley and Schwartz		Jazz Ballad	Dm		
Chart	And Now The Queen	Day, Carla		Jazz Ballad	G#		

Use the Clear Markers command to remove all markers and return to the original songlist display.

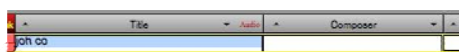
Here is a "Power User" tip. If you click in the marker field, it will automatically insert a filled in circle indicator. If you hit the backspace key while that box is still selected, you can then type in another key to display a different symbol. When you sort, it will display the songs in order of the selected keystrokes.

This is useful when used with the Find and Sort commands. You could use this to create a "set list" of sorts.

Finally, if you make an error in typing or if no info is found that matches your search you'll see a popup...



If you happened to enter a search into the wrong field you can simply drag your previous typing into the correct field.



Title	Audio	Composer
John Co		



Title	Audio	Composer	Style
John Co			

The Randomizer



Borrowed from the MusicMaster Librarian program, the **Randomizer** is a very cool new addition.

When you launch this command, the program will pick songs at random from the currently displayed songlist.

If have selected “Show All” then it select from all of the songs in the collection.

You might also decide to narrow down the list to a more selective category by first using the find command before using the Randomizer.

Here are some examples of some ideas to try.

Only songs in the swing genre.

Wayne Shorter compositions.

Only songs that you have previously marked.

Ballads.

All Bb transposed songs.

Only songs in the Key of F

You get the idea.

This is a great tool for forcing yourself to try songs you might not have otherwise taken the time to run through or even listen to.

If you have used the **Show All Songs** comand then it will bring up songs from all transpositions.

That is handy for forcing yourself to play the song in unfamiliar ways.

The Randomizer is not available in **Laptop View**. You can however use keystroke shortcuts to Randomize and then switch quickly into **Laptop View**.

The last **Find Menu** commands help you to navigate through the charts sequentially via menu or keystroke shortcuts instead of arrow buttons.

You can also jump to the very **first song** or the very **last song** in the set of songs.

You can use the keystroke shortcuts to make these selections quickly.

The Sort Menu

The **Find command** is a very powerful function to be able to only display certain items. You can also use the **Sort commands** to sort the displayed data, even in “found” subsets.

As previously mentioned, you can sort up or down by simply clicking the arrows at the top of each column. You can also use the **Sort menus** or keystroke shortcuts to sort the information.

Most of the “Find” criteria can also be used to sort. You can sort by Song Title, Composer, Style, Key, Tempo, Transposition, or Markers. To sort by Audio Artist, you should use the arrow buttons at the top of each column.

All sorts can be performed Low to High or High to Low.



NOTE: If you are working with sort categories that have empty fields, then the low to high sorts will place the empty fields at the top. You'll then have to scroll down past the “empty field” zone in order to get to the fields with the sorted data in them.

If you click on the “Menu” column header you'll get a dialog box that will perform the same function as the “sort arrows” on the other columns.

Click on your desired sort direction button.



The Setup Menu



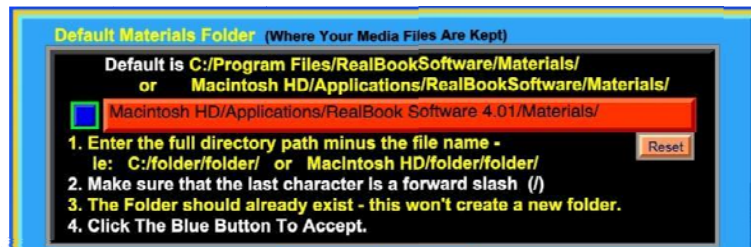
The Setup Page menu command will open the Setup Page.



Here you'll be able to perform some functions that are only available from this page.

The first function is the Default Materials Folder setting.

Normally the program will automatically determine this location for you.



There may be circumstances where you want to move the materials folder to another location in order to save space on the drive where the program is installed.

If you move the "Materials" folder then you'll need to tell the program where to find the files.

You'll need to enter the EXACT file path to the folder's new location and end your text string with a slash character.

To be safe, enter every character as an exact match, including upper and lower case. Make sure there are no stray space characters, etc.

You can test your entry by clicking the blue button to the left of the file path you just entered or use the **Default Folder** menu command (or its keystroke shortcut).

If everything has been entered correctly then the Materials folder will open.

Clicking the reset button will return the Filepath setting to the location where the program is installed.

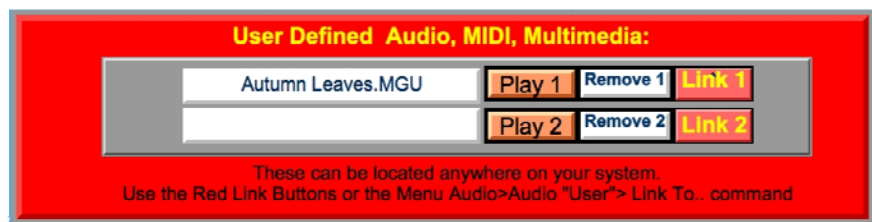
The next section shows the Song Title, Composer and Audio Artist Information from the **Songlist View**.



You can click the **Song List** or **Chart** buttons to be taken to those pages.

You can also launch the available “factory” audio with the buttons to the left of the “Artist” fields.

Next is the **User Audio** settings and indicators.



Use the **Link** button to select files.

Use the **Play** button to launch them.

Use the **Remove** buttons to clear the link.

The Linked file names appear in the white boxes.

The Erase Buttons



Typically you will have no use for these buttons. Their only use might come into play when importing plugins or updates and somehow ended up with duplicated content.

WARNING: DO NOT Click on these unless it is critical that you do so.

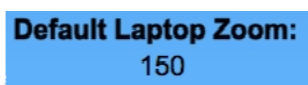
These commands DO NOT have any UNDO function.

There are three **Erase** commands.

Erase The Selected Chart – permanently removes the chart whose name is appearing in the title above.

Erase The Found Set – Used for removing groups of songs, either freshly imported (and thus the only ones displaying) or those that you have marked and “found” using the Find menu.

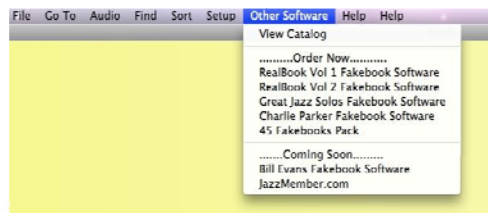
Erase All – Permanently clears the entire database.



The last command is a default setting for the **Zoom** level of the **Laptop View**.

The “Other Software” Menu

This is a quick way to see what other products are available.

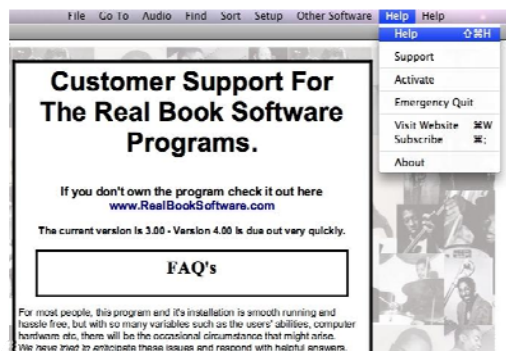


View Catalog – This takes you to the Fakebooks And More page on the website where you can see the newest releases.

Order Now – Click on the product you wish to order and you'll be taken to the online order pages.

Coming Soon – These take you to the pages that show the products that are up and coming.

The Help Menu

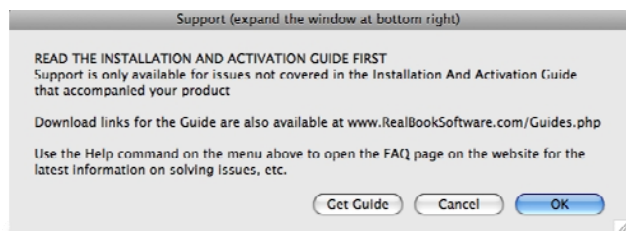


The primary source of help will be the manual(s) that accompany the program, however you can also find other helpful advice and tips on the RealBook Software website on the **Support/FAQ** page.

Selecting the **Help** command from the **Help Menu** will open up a web browser to this page on the website. An internet connection is required for this command

Support

Most issues that might arise are covered in these manuals. Support is offered for issues that are not otherwise covered in the manuals or on the website. If you don't have the Manuals handy then this popup window “**Get Guide**” button will open up a web page where you can download the appropriate manual.



For additional helpful tips and insight see the **Tooltips** section up ahead.

The Activate Command



If you selected “run” instead of registering at first then this command will re-launch the activation process without having to restart the program.



The **Emergency Quit** command is another quit command, duplicating the “native” **Quit** commands on PC and Mac as well as the **Quit** command on the File Menu.

This can act as a safety switch to shut down the program without causing damage to the database (which is a risk with the **Force Quit** command on Macs and Task Bar **End Process** on the PC).

The **Visit Website** command is a repeat of the Other Software Menu.

This will take you straight to the www.RealBookSoftware.com/FakebooksAndMore.php web page where the latest product info is to be found.

The **Subscribe** command will allow you to join the mailing list to be kept current with developments.

This is useful for those who might have previously opted out and wish to rejoin. This command opens the **Join** page on the website

The **About** command will display the product name and version along with registration info.

Data Entry and Editing

Most of the data in the program is fixed and not available for entry or editing. There are a few exceptions.

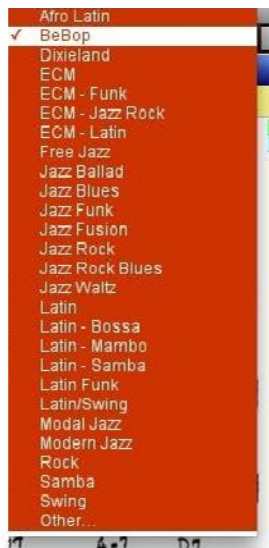
From the Songlist view you can alter the Tempo or Style fields and either enter fresh data or edit existing information.

In the Chart View you can also edit the Key of the song in addition to tempo and style.



To enter or edit data, simply click in either the Key or Tempo field and begin typing.

The Style section has a drop down menu with all of the current styles already defined.



In the Great Jazz Solos program this is used to indicate the instrument the solo was played on and not an indication of musical style.

To add new Styles to the list, hit the “**Other**” command at the bottom of the list. A box will pop up allowing you to create a new style listing.

After creating the entry, hit OK and it will be available in the drop down list to be selected. You can now add this to your song’s information.

ToolTips

If you are not sure about the function of a button or other items in the program, then additional information can be obtained by placing the cursor over the area and leaving it there for a second or two.

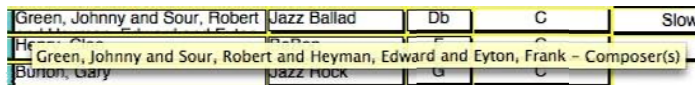
A text box (called a Tooltip) will pop up and display useful information about the item in question.

Here are some examples of what you will see.

Placing the cursor over the Left/Right Arrows displays this tooltip.



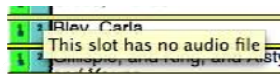
Here, the list of contributing composers was too long to fit inside the regular data field. Placing the cursor over the data field reveals the full entry.



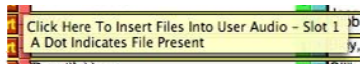
Placing the cursor over the Play button will indicate the Song Name and The Artist.



If no audio is loaded (this mostly applies to audios for Slot 2) you'll see this message.



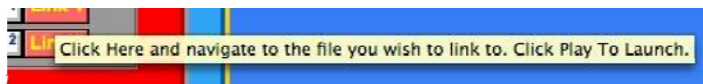
Here's what you'll see while hovering over the User Link buttons on the Songlist view.



Once linked, the name of the linked file will show up in the Tooltip.



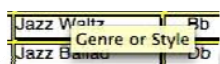
Here's the User Link on the Setup Page.



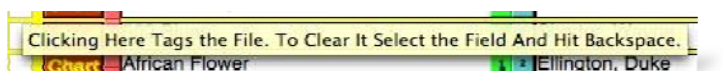
Various Sort Button Tooltips.



Style Data Field Tooltip.



Markers Tooltip.



Setup Page tooltips:

The Blue Button for opening the Materials Folder.



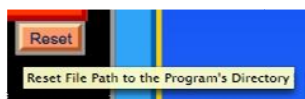
“Erase Button” tooltips.



Default Filepath Data Field.



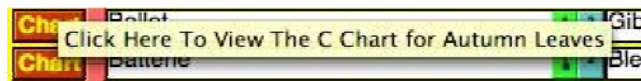
The Reset button for the Default filepath.



The Show All Songs button.



The Chart Button tooltip displays the Transposition and Song Title.



The Song Title data field.



And Finally....

We are always coming out with new products to enhance and enrich your experience with Jazz.

1. **Keep current** with the latest developments by visiting the web page at

<http://www.RealBookSoftware.com/FakebooksAndMore.php>

2. **Spread the word and encourage others**

If you have enjoyed and benefitted from our products then please let others know about us so that they might also receive the same benefit and enjoyment.

3. Also, **send us your testimonials.**

We love hearing from people who are interested in keeping Jazz alive and growing.

Let us know what products or enhancements you would like to see developed.

Send to blake@RealBookSoftware.com